

MEETING MINUTES for DESERT HEIGHTS CHARTER SCHOOLS

**Governing Board Meeting held on
June 17, 2014
at
Desert Heights Preparatory Academy
3540 W Union Hills Drive
Glendale, Arizona 85308**

Call to Order

Tony Elliott--present
Judie Kupillas--present
Manuel Robles--presen

Public Comment

No one was present for public comment

Executive Session

EXECUTIVE SESSION WAS NOT ENTERED INTO

Consent Agenda

- a. Approval of meeting minutes from 5/27/2014
Meeting Minutes Approved

Accounting and Finance Report

Guest, Bob Brown reviewed the current financial position. He indicated that the amount in the Trust account was already allocated to ACT, reimbursement for relocation and capital improvement projects at the elementary campus, along with the installation of a PA system at all three campuses.

Marketing Committee Report

No report was presented by the marketing committee

President's Report

- Capital Improvement update. ACT will begin construction on July 14, 2014.
- Handbooks are being separated by campus; they should be ready for approval by the July meeting
- Need to procure 3rd bus/2nd bus driver.

Chairman's Report

No report was presented by the chairman

Agenda Items

1. Discussion, consideration, and possible action regarding increases to transportation fees for both route and inter campus students.
 - **The cost of the increase proposed is \$5.00 for both the inter-campus and regular bus routes. This increases the fees to \$35.00 for the regular bus route and \$20.00 for inter-campus transportation.**
 - ***Motion:* To approve the proposed increase in fees for both bus routes. (Judie/Tony)**
 - **This item was passed unanimously.**
2. Discussion, consideration, and possible action regarding fees for dance class.
 - **The fee proposed is \$65 per semester.**
 - **Tax credit donation will not apply because this is an academic class, not an extracurricular activity.**
 - **Board member, Tony Elliott, suggested setting up payment plan for the fee—perhaps a pay per month option and a reduced fee if the entire yearly fee was paid up front.**
 - **Board member, Judie Kupillas, raised the question of how students with a financial hardship will be able to take dance w/o paying the fee.**
 - **Board member, Judie Kupillas also raised the question whether parents would also be responsible for paying a performance fee for watching their children perform in addition to this fee.**
 - **This item was *tabled* until questions and concerns could be addressed.**
3. Discussion, consideration, and possible action regarding lease to return bus lease.
 - **This item was *tabled* until lease documents could be reviewed.**
4. Discussion, consideration, and possible action regarding renewal of liability insurance coverages (7/1/2014).
 - **Guests, James Knoll and Judy North, from the Arizona Group walked the board through the insurance presentation. It was noted that Philadelphia Insurance Company and The Hartford Insurance Company declined to provide quotes for liability coverage. It was discussed that Hanover Insurance Company, which did provide a quote, did not offer flood or earthquake coverage in their quote, which was provided for by Wright Specialty Insurance Company.**
 - ***Motion:* To approve Wright Specialty Insurance Company as our liability insurance policy provider and approve Hartford Insurance Company as our student accident policy provider. (Judie/Tony)**
 - **The board approved to renew Desert Heights Charter Schools, Inc.'s liability policy with Wright Specialty Insurance Company and renew its student accident policy with Hartford. This item was passed**

unanimously.

5. Discussion, consideration, and possible action regarding President's evaluation instrument.
 - **This item was *tabled* until the evaluation instrument could be revised.**
6. Discussion, consideration, and possible action regarding schedule of future board meetings for FY14-15.
 - **Future board meetings will continue to take place on the 3rd Tuesday of the month with the exception of the July meeting, which will take place on July 8, 2014.**

Meeting Adjourned at 6:55 p.m.

(Tony/Judie). The meeting was unanimously adjourned.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Nancy Parra at 602-896-2900 TDD telephone number. Requests should be made as early as possible to arrange the accommodation.