

MEETING MINUTES for DESERT HEIGHTS CHARTER SCHOOLS

Governing Board Meeting held on
August 26th – 5:00 P.M.
at
Desert Heights Preparatory Academy
3540 W Union Hills Drive
Glendale, Arizona 85308
Room 301

Board Meeting:

Call to Order at 5:05 p.m.
Manual Robles—present
Tony Elliott—present
Judie Kupillas--present

Public Comment

Consent Agenda

- a. Approval of meeting minutes from 7/08/2014 (approved)
- b. Approval of meeting minutes from 7/24/2014 (approved)

Accounting and Finance Report

- a. We are still trying to split our ledgers, and there is some difficulty in doing so.
- b. Cash flow is going to be tight with the bond funding.
- c. We have 35 fewer students than we projected, which has resulted in a decrease of \$20,000 of projected income per month.

Marketing Committee Report

No report

President's Report

- a. Presentation of Employee Benefits by the Arizona Group; Darlene Owen.
 - Aetna is still trying to negotiate with John C. Lincoln network.
 - Desert Heights contributes \$200 per employee towards health care coverage.
 - Aetna is still offers the most competitive rates for health insurance

Chairman's Report

- a. Update on Bond Funds – Improvements
 - APS is going to waive their permitting fee of \$10,000
- b. DHPA Construction Updates:

- Electricians
- Slab will be poured after Labor Day
- In early October, ACT will start bringing in buildings

Agenda Items

1. Discussion, consideration, and possible action regarding proposed employee health, dental, and vision coverages by the Arizona Group.
 - Health:
 - **Motion to Approve Aetna PPO \$5000 100% (Judie/Tony) [unanimous]**
 - **Motion to Approve Aetna Banner Whole Health \$6350 100% (Judie/Tony) [unanimous]**
 - **Motion to Approve Aetna \$2500 Banner Whole Health 70% (Judie/Tony) [unanimous]**
 - **Motion to Approve Aetna \$2500 H.S.A. Banner Whole Health 100% (Judie/Tony) [unanimous]**
 - Dental/Life/STD:
 - **Motion to Approve of Principal Renewal (Judie/Tony) [unanimous]**
 - Vision:
 - **Motion to Approve Avesis Renewal (Judie/Tony) [unanimous]**
2. Discussion, consideration, and possible action regarding Key Club travels for 2014-2015 school year.
 - October: Kids Day at the Fair (October 31, 2014)
 - Key Leader (November 7-9, 2014/Vanderwagen, NM)
 - Key Leader Camp (February TBA/Tucson, AZ)
 - DELC (March 26-29, 2015/Albuquerque, NM)
 - ICON (June 23-29, 2015/Indianapolis, IN)

Motion to approve Key Club travels for the 2014-2015 school year (Tony/Judie) [unanimous]

3. Discussion, consideration, and possible action regarding current local wellness policy.
Tabled/No Action
4. Discussion, consideration, and possible action regarding cost of the 8th grade field trip (\$200) as a tax credit item.
 - Fine Arts Festival for High School (\$85 + \$5 for each session/Chaperone \$35/School Fee \$85)
 - 8th Grade Field Trip (\$150)

- High School Sports (\$200)
- Junior High Tackle (\$200)
- High School Cheer (\$300)
- Other Junior High Sports (\$150)
- Pom (\$150)
- Coyote Crew (\$50)
- Future Dance Competitions and Conventions

**Motion to approve the above list for tax credit donations (Judie/Tony)
[unanimous]**

5. Discussion, consideration, and possible action regarding graduation requirements.

Motion to approve a change to graduation requirements to add required additional services per grade level (Judie/Tony) [unanimous]

6. Discussion, consideration, and possible action regarding campus security manual.

Tabled/No Action

7. Discussion, consideration, and possible action regarding employee handbook.

Discussion for Administration to review it; the governing board to look at it in February; send to legal in March; approve it for the next fiscal year. **No Action Taken.**

8. Discussion, consideration, and possible action regarding Governing Board Declaration of Curricular Alignment and Superintendent Declaration of Curricular Alignment.

**Motion to approve Governing Board Declaration of Curricular Alignment and Superintendent Declaration of Curricular Alignment. (Tony/Judie)
[unanimous]**

9. Discussion, consideration, and possible action regarding new and updated Governing Board section of school website.
Discussion and education about the new and updated Governing Board section of the school website. **No Action Taken.**

10. Discussion, consideration, and possible action regarding online form for suggesting agenda items.
Discussion about the online form for suggesting agenda items. The information filled out will go to all DH board members. It will be filtered to ensure that proper

items are added to the agenda. **No Action Taken.**

Motion to go into Executive Session (Tony/Judie) at 8:05 p.m.:

Executive Session

Pursuant to A.R.S. §38-431.03(A)(1), (A)(3), (A)(4) and/or (A)(7), the Governing Board may vote to go into executive session, which will not be open to the public, to discuss the matters specified below:

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

1. Discussion of President's evaluation instrument

Motion to exit Executive Session (Judie/Tony) at 8:25 p.m.:

11. Discussion, consideration, and possible action regarding President's evaluation instrument.

Motion to approve the President's evaluation instrument (Judie/Tony)

Adjourn at 8:30 p.m. (Tony/Judie)