

# **MEETING MINUTES for DESERT HEIGHTS CHARTER SCHOOLS**

**Governing Board Meeting  
September 16, 2014  
5:00 P.M.**

**Desert Heights Preparatory Academy  
3540 W Union Hills Drive  
Glendale, Arizona 85308  
Room 301**

## **Governing Board Meeting:**

**Call to Order @ 5:02 p.m.**

**Tony Elliott-present**

**Manuel Robles-present**

**Judie Kupillas-present**

### **Public Comment**

Sabrina Hernandez, Vice President of Student Council and President of Fine Arts Committee requested that Dupree Dance Convention \$175 October 18-19 be added to the approved tax credit donation list

### **Consent Agenda**

- a. Approval of meeting minutes from 8/26/2014 (approved)

### **Accounting and Finance Report**

Bob Brown presented finances for the start of the new school year through July 31, 2014. Cash flow is anticipated to decline because of bond interest payments and 90-day cash reserve to increase credit payments to \$46,000. Additional funds for Title I and Special Education entitlements should arrive in November/December to assist with cash flow. We are within budget. A concern was raised about the removal of the modular buildings that were already in existence when DHPA moved. The cost will be approximately \$25,000 for removal because of the lease option we have.

Cindy Jordan has indicated the following for attendance:

Desert Heights Charter has 399 students

DHPA has 405 students

Special Education students are around 70 at both campuses

Attendance rate of both campuses is around 93.6%

## **Marketing Committee Report**

No report

## **President's Report**

Colors are on display in the front office for the new buildings for comment

## **Chairman's Report**

### **a. DHPA Construction Updates**

The slab has been poured. ACT has indicated that DHPA will take possession of the gym by late November. We are currently attempting to control costs in order to upgrade the gym floor we want by relegating the acoustics in the gym and air conditioners.

## **Agenda Items**

1. Discussion, consideration, and possible action regarding current local wellness policy.

Cindy Jordan and Beth Gue presented a revised local wellness policy based on the requirements from the Arizona Department of Education. The revised wellness policy will be posted on our website to be communicated to the Desert Heights community.

### **Motion to Approve Local Wellness Policy (Tony/Judie) [unanimous]**

2. Discussion, consideration, and possible action regarding employee handbook. Discussion is tabled until January.
3. Discussion, consideration, and possible action regarding approval of tax credit fees for the current school year (The cap required by law is \$400).
  - a) Dupree Dance Convention (\$175)
  - b) Key Club Travel Expenses (\$175-Key Leader, \$195-District Convention, International Convention-\$1000)

### **Motion to Approve Dupree Dance Convention and Key Club Travel expenses as part of tax credit donation fees for current school year. (Tony/Judie) [unanimous]**

**Adjourn (Tony/Judie) @ 6:37 p.m.**