

Meeting Minutes for Desert Heights Charter Schools

Governing Board Meeting

April 21, 2015

5:00 p.m.

Desert Heights Preparatory Academy

3540 W Union Hills Drive

Glendale, Arizona 85308

Call to Order @ 5:10 p.m.

Tony Elliott – present

Manuel Robles – present

Judie Kupillas - present

Public Comment

Consent Agenda

- a. Approval of meeting minutes from 03/10/2015 (approved)

Accounting and Finance Report

- a. Review Recent Financial Reports
No new reports. Budget process for next year is under way.

Marketing Committee Report

- a. Open House/Chamber Dedication
Administration is attempting to determine a date to invite the public to view the new buildings is in process and will coincide with the marketing “first choice” campaign.

President’s Report

- a. Current Enrollment and Attendance Rates
Attendance rates are averaging 95% at both campuses
- b. Review Winter Survey Results
The majority of survey results were positive at all three campuses.
- c. Review of Budget for FY2015-2016 will occur at next meeting on May 12, 2015
- d. High School graduation May 22, 2015 at 7:30pm

Chairman’s Report

- a. DHPA Construction Updates

Date for completion is June 30. They are behind schedule because of the movement of a Century Link utility line, but ACT is highly motivated.

- b. Campus "Clean-up" disposal of used unusable furniture and equipment. These items are currently being thrown away in the dumpster on site.
- c. Review for making SAT/PSAT a requirement for graduation is still being evaluated.

Agenda Items

1. Discussion, consideration, and possible action regarding updated food safety plan and food service program. - **Cindy Jordan/Beth Gue**
Motion to approve updated and revised HACCP food safety plan and food service program (Tony/Judie) [unanimous]
2. Discussion, consideration, and possible action regarding Apple Inc. education price quote for student technology. - **Justin Yoder**
Motion to approve Apple Inc. price quote for student technology and change to iPads (Tony/Judie) [unanimous]
3. Discussion, consideration, and possible action regarding increase in aftercare fees and preschool tuition costs.
Motion to approve an increase of \$5 for aftercare fees for a total of \$60 and a \$5 increase in preschool tuition for a total of \$165 (Tony/Judie) [unanimous]
4. Discussion, consideration, and possible action regarding increased transportation fees. (InterCampus - \$25 and Student Route - \$40)
Tabled until next meeting
5. Discussion, consideration, and possible action regarding campus facilities rental rates/fees.
Tabled until next meeting
6. Discussion, consideration, and possible action regarding campus closure for summer (May 25 - June 15).
Motion to approve a campus closure from May 25-June 15 (Judie/Tony) [unanimous]
7. Discussion, consideration, and possible action regarding approval of tax credit fees for the current school year.
No action

Motion to Adjourn @ 7:00 p.m. (Tony/Judie)

Next meeting: May 12.