

Meeting Minutes for Desert Heights Charter Schools

Governing Board Meeting

August 18, 2015

5:00 P.M.

Desert Heights Preparatory Academy

3540 W Union Hills Drive

Glendale, Arizona 85308

Gym Conference Room

Desert Heights Charter Schools, Inc.
5821 W. Beverly Lane
Glendale, AZ 85306
602 896-2900

1. Call To Order @ 4:58 p.m.

Tony Elliott—present

Manuel Robles—present

Judie Kupillas—present

2. Public Comment

3. Consent Agenda

a) Approval of meeting minutes 07/28/2015 Regular Meeting (approved)

4. Operational Update Reports

a) Current enrollment & attendance rate (432 and 99.1% at elementary/ 444 and 99.75% attendance rate at preparatory; total student count=876)

b) Review of most recent financial reports

a. FY14-15 Year End Statement (06/30/15). DH had a positive cash flow.

b. Amended Budget FY15-16 (adjusted based on actual student count; will be submitted to ADE and approved at next board meeting)

c) Facilities update & condition report:

Elementary property: Fire Marshall visited the property in July, and inspection issues have been addressed, except for the deadbolts on the Cafeteria. DH is fighting the removal of the deadbolts.

DHPA property: Warranty work--floor is being replaced in the new two-story building. Field needs to be mowed, but we need to purchase a commercial lawn mower.

- d) **Marketing report:** Mailing program for the charter is underway. Mailers for the preparatory academy are being handed out to businesses nearby.
- e) **President's / Chairman report:** School year is off to a great start! New staff is acclimating. Parents and students are adjusting. DH has lost a bus driver, but J. Jiles, Debbie Hamza, and Edward (current bus driver) have come up with a plan without disruption to the transportation of the students. We have a few prospects for new board members. Open house with the Glendale Chamber of Commerce will happen later in the year.
- f) Presentation by the Arizona Group on Employee Health Benefits for FY15-16

5. Agenda Items:

- a) Discussion, consideration, and possible action regarding employee health plan benefits for FY15-16 presented by the Arizona Group.

HEALTH INSURANCE:

Approval of \$6350 100% Banner Whole Health (Judie/Tony)

Approval of \$5000 100% Banner Whole Health (Judie/Tony)

Approval of \$2600 100% HSA Banner (Judie/Tony)

Approval of \$5000 100% PPO (Judie/Tony)

DENTAL/LIFE/SHORT-TERM DISABILITY:

Approval of Principal Renewal (Judie/Tony)

VISION:

Approval of Avesis (Judie/Tony)

- b) Discussion, consideration, and possible action regarding budget review to amend the state filing for FY15-16.

New budget was discussed. It will be posted on our website; approved at the next board meeting, and submitted before October 15. No action taken

- c) Discussion, consideration, and possible action regarding removal of Chelsey Peitz and Katie Miller as signors from preschool banking accounts.

Approval of the removal of Chelsey Peitz and Katie Miller as signors on preschool banking accounts. (Tony/Judie)

- d) Acknowledgement and/or discussions regarding annual disclosure statements for conflict of interests of Board Members.

Board members filled out and signed their conflict of interest agreements. No action taken.

- e) Discussion, consideration, and possible action regarding approval of tax credit fees for the current school year.

No action taken.

Adjourn @ 6:26 p.m. [Tony/Judie]